



Date: 24 November 2023

M/s ASK M&E Pte Ltd  
31 Bukit Batok Crescent  
#01-27 The Splendour  
Singapore 658070

**BY POST**  
**BY FAX: (6296 7520)**

*Please Quote*  
Requisition No: **SW 1512**  
In Future Correspondence

Dear Sir/Mdm

**REPLACEMENT OF WATER PIPES TO 48 BLOCKS IN ADMIRALTY & CANBERRA DIVISIONS FOR SEMBAWANG TOWN COUNCIL**

We are pleased to inform you that your tender dated 08 September 2023 amounting to \$1,229,999.00 has been accepted by the Sembawang Town Council.

The contract period shall be from 1 Jan 2024 to 30 Jun 2025 (18 months).

In accordance with the Conditions of Contract, you are required to provide the following by 22 Dec 2023:

- (a) A Tender Fee of \$2,160.00 (inclusive of 8% GST) by cheque made payable to the Town Council in accordance with Clause 1(i) of the Conditions of Tendering.
- (b) The Utility Charges of \$54,432.00 (inclusive of 8% GST) for Electricity and Water respectively by cheque made payable to the Town Council in accordance with Clause 9 of the Supplementary Specifications.
- #(c) A security deposit of \$122,999.90 payable by cheque or in the form of Performance Bond with the original receipt in accordance with the \*Appendix III – COC

#(d) Two insurance policies, namely:

- (i) Company-based "Work Injury Compensation" policy in compliance with the Work Injury Compensation Act 2019
- (ii) Contractor's All Risks" policy covering "Public Risks" (maximum S\$2,000,000.00 per claim) and the "Works" (Original Contract Sum); and

in the joint and several names of the Town Council and/or yourselves as the insured together with the premium receipts. The \*Appendices V-COC is to be included in the Insurance Policy.

#(e) A Risk Assessment Plan in compliance with the Workplace Safety & Health Act.

\* *Appendices mentioned can be found in the Tender Document purchased by tenderers.*

#(f) An Undertaking to Safeguard Information in accordance to the attached format

# *Items (c) to (f) shall be submitted to Mr Daniel Kerk (Senior Principal Engineer) of E M Services Pte Ltd, our Managing Agent, at No. 18 Jalan Kilang Timor, 8<sup>th</sup> Floor, Singapore 159309. You may contact Mr Daniel Kerk at Tel No: 6311 4475 for any clarification.*

We are in the process of preparing the contract. We will inform you once they are ready for execution.

Thank you.

Yours faithfully

  
Tan Tian Chun  
General Manager

Copy to: (i) GM (CPM) / Irene  
(ii) GM (EMS)