



Our Ref: AA-23-029-SB  
Date : 24 November 2023

M/s Land Engineering Pte Ltd  
30 Kaki Bukit Road 3  
#04-16 Empire Technocentre  
Singapore 417819

**BY POST**

*Please Quote*  
**Requisition No: SW 1520**  
**In Future Correspondence**

Dear Sirs

**UPGRADING OF EXISTING DROP-OFF-POINT AND COVERED LINKWAYS NEAR BLOCK 483 TO 486 & 487 ADMIRALTY LINK IN CANBERRA DIVISION**

We are pleased to inform you that your tender dated 25 Aug 2023 amounting to \$148,313.00 has been accepted by the Sembawang Town Council.

The contract period shall be from 1 Jan 2024 to 31 Aug 2024 (8 months).

In accordance with the Conditions of Contract, you are required to provide the following by 22 Dec 2023:

- (a) Tender Fee of \$2,160.00 (inclusive of 8% GST) by cheque made payable to the Town Council in accordance with Clause 1(i) of the Conditions of Tendering.
- (b) The utility charges for electricity and water at \$270.00 (inclusive of 8% GST) by cheque made payable to the Town Council in accordance with Clause 16 of the Supplementary Specifications.
- #(c) A security deposit of \$14,831.30 payable in the form of Performance Bond in accordance with the \*Appendix III – COC.
- #(d) Two insurance policies, namely:
  - (i) Company-based "Work Injury Compensation" policy in compliance with the Work Injury Compensation Act 2019; and
  - (ii) "Contractor's All Risks" policy covering "Public Risks" (maximum S\$2,000,000.00 per claim) and the "Works" (Original Contract Sum)

in the joint and several names of the Town Council and/or yourselves as the insured together with the premium receipts. The \*Appendix V-COC is to be included in the respective Insurance Policy.

- #(e) A Risks Management Implementation Plan. Table of Contents shall be in accordance with attached format.
- #(f) A set of "Before" photos to capture the existing site condition corresponding to the new/upgrading works, prior to commencement of Contract.

\* *Appendices mentioned can be found in the Tender Document purchased by tenderers.*

# *Items (c) to (f) shall be submitted to Ms Irene Yap Tai (Admin Executive) of E M Services Pte Ltd, our Managing Agent, at Block 201 Kim Tian Road #03-400, Singapore 160201 for vetting before onwards transmission to the Town Council. You may contact Ms Irene Yap at Tel No : 6277 8022 for any clarifications.*

We are in the process of preparing the contract documents. We will inform you once they are ready for execution.

Thank you.

Yours faithfully



Tan Tian Chun  
General Manager

Copy to : (i) GM (Procurement) / GM (CPM) / Irene  
(ii) SPM (NKM)