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| **Type of Event** |  |
| **Venue** |  |
| **Date / Time** |  |

**Safe Management Measures for Wedding Receptions**

For wedding receptions, the permit holder, couple and wedding organisers must ensure the following:

1. The event must comply with the prevailing Safe Management Measures at the point of the wedding reception. The conduct of the wedding reception must be adjusted accordingly, if there are changes. Please visit <https://www.gobusiness.gov.sg/safemanagement/sector/> and [https://www.gobusiness.gov.sg/covid-19-faqs/for-sector-specific-queries/marriage-solemnizations-and-receptions](https://www.gobusiness.gov.sg/covid-faqs/for-sector-specific-queries/marriage-solemnizations-and-receptions) for updates on the applicable Safe Management Measures for wedding receptions;
2. Vaccination-differentiated SMMs are required. Please visit <https://go.gov.sg/vdsmminfo> for the detailed requirements. It is the responsibility of the wedding organiser / permit holder / couple to familiarise themselves with the requirements and ensure the proper verification checks.
3. TraceTogether-only SafeEntry (TT-only SE) check-in is required. All attendees are to check in to the event, using the SafeEntry QR code provided by the Town Council. For those with a TT token only, a relative or family member should help to perform a group check-in via TT app. Event organisers must do a visual check and turn away any persons who do not check in.
4. The number of persons present at any point in time should not exceed the safe capacity of the venue. This capacity is determined by taking into account the need for safe distancing between individuals or groups. Every individual must comply with all prevailing Safe Management Measures stipulated in the Covid-19 (Temporary Measures) Act 2020, the Infectious Diseases Act 1976 and the relevant subsidiary legislations.
5. Every couple is only allowed to conduct one wedding reception, regardless of venue.
6. The organisers must ensure that all attendees leave the premises immediately after the wedding reception is completed.
7. Before applying for a permit from the Town Council, the wedding organiser and couple is required to submit their event details to the Singapore Malay Chamber of Commerce and Industry and obtain a letter of acknowledgement.
8. The Town Council reserves the right to terminate the event permit if any of the above requirements are breached. No notice period will be given. <*Town Councils can insert its own indemnity clause, if necessary>*

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| **Part A: For Permit Holder and Wedding Couple**1. I have read the above requirements and agree to abide by them. I am aware and acknowledge that a breach of any of the requirements may be an offence under the Covid-19 (Temporary Measures) Act 2020, the Infectious Diseases Act 1976 or the relevant subsidiary legislations. Such offences may be punishable with a fine and/or imprisonment.
2. I am aware that the wedding reception must comply with the prevailing Safe Management Measures at the point of the event and will adjust the conduct of the event accordingly if there are changes to the Safe Management Measures. I acknowledge that it is my responsibility to check for such changes and ensure that I am aware of the prevailing set of measures.
3. I declare that this is the first and only wedding reception for the wedding couple, and no other reception has been or will be held.
4. I am aware that the Town Council reserves the right to terminate the event permit if any of the above requirements are breached, and that no notice period will be given. <*Town Councils can insert its own indemnity clause, if necessary>*

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| **Name of Bride** |  |
| **Address** |  |
| **Signature and Date** |  |
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| **Name of Groom**  |  |
| **Address** |  |
| **Signature and Date** |  |
|  |
| **Name of Permit Holder** *(if not the Bride or Groom)* |  |
| **Address** |  |
| **Signature and Date** |  |

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| **Part B: For Wedding Organiser conducting the event**1. I have read the above requirements and agree to abide by them. I am aware and acknowledge that a breach of any of the requirements may be an offence under the Covid-19 (Temporary Measures) Act 2020, the Infectious Diseases Act 1976 or the relevant subsidiary legislations. Such offences may be punishable with a fine and/or imprisonment.
2. I am aware that the wedding reception must comply with the prevailing Safe Management Measures at the point of the event and will adjust the conduct of the event accordingly if there are changes to the Safe Management Measures. I acknowledge that it is my responsibility to check for such changes and ensure that I am aware of the prevailing set of measures.
3. I am aware that the Town Council reserves the right to terminate the event permit if any of the above requirements are breached, and that no notice period will be given. <*Town Councils can insert its own indemnity clause, if necessary>*

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| **Name of Wedding Organiser**  |  |
| **Address**  |  |
| **Contact Number**  |  |
| **Name of Affiliated Company**  |  |
| **Date** |  |
| **Signature** |  |

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