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| **Type of Event** |  |
| **Venue** |  |
| **Date / Time** |  |

**Safe Management Measures for Post-Funeral Religious Rites**

For post-funeral religious rites, the applicant and organisers, including the religious workers conducting the event, must ensure the following:

1. The number of attendees at the event should be kept to 30 persons or fewer at any time. This excludes any religious workers, which should be kept to a minimum.
2. The event should be kept to as short a duration as possible. The religious workers conducting the event should be present throughout.
3. TraceTogether-only SafeEntry (TT-only SE) check-in is required. All attendees are to check in to the event, using the SafeEntry QR code provided by the Town Council. For those with a TT token only, a relative or family member should help to perform a group check-in via TT app. Event organisers must do a visual check and turn away any persons who do not check in.
4. Every individual must wear a mask and maintain a distance of at least one metre away from any other individual at all times. Where this is not feasible, the one metre distancing requirement can instead be enforced between groups, with each group made up of not more than 5 persons, and with no mixing between groups.

1. If seating is provided, each table or cluster of chairs must be limited to a group of 5 or fewer persons, with at least one metre distance between groups. There should be no mixing or intermingling between groups.
2. Checks on visible symptoms[1] must be conducted for every individual participating in the event (including the religious workers). Those who appear unwell should be turned away and advised to visit a doctor.

[1] Notable visible symptoms to look out for include: (a) coughing; (b) sneezing; (c) breathlessness; and (d) a runny nose.

1. The organisers must ensure that the event is concluded, and attendees leave the premises immediately after the rites are completed.
2. No buffet set-up or reception with food and drinks is allowed.
3. The premises should be cordoned off such that there should be only one entry and exit point.
4. The area used for the event must not deviate from the approved allocated space.
5. There should be no screening of any live programming, including but not limited to television, radio or other livestreams. There should be no singing groups, auctions or games during the event.
6. Only live instrumental (non-wind) music is allowed. No other performances (e.g. singing, dance, variety act) is allowed. When live instrumental music is played, the following Safe Management Measures must be adhered to.

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| **Parameter** | **Safe Management Measures** |
| Prohibition | * Live instrumental (non-wind) music only. * No other performances (e.g. singing, dance, variety act) are allowed. |
| Persons involved in/supporting the live instrumental music segment | * Keep persons involved to the minimum required * Persons must be masked at all times |
| Safe distance | * Default 1 metre safe distance applies at all times. * Persons involved in the conduct of live instrumental music should minimise movement to ensure that the 1 metre safe distance can be adhered to at all times |
| Responses from attendees | * Attendees are to remain masked and can give spoken responses (no singing) |
| Others | * No sharing of equipment (e.g. musical instruments, microphones, props) * If unavoidable, equipment should be cleaned/ disinfected before handled or used by others * All technical equipment (e.g. camera, lights) should be cleaned at the beginning and end of each session, and between each user |

1. The premises must be cleaned and disinfected at the start and end of each day’s activity, and as far as is reasonably practicable throughout the day. High-touch places and surfaces (e.g. prayer tables) must be periodically cleaned and disinfected. Disinfecting agents (e.g. hand sanitisers) should be made available at all times. If portable toilets are installed, these must be adequately supplied at all times (e.g. toilet paper, soap, bins etc.).
2. There should be no sharing of prayer and other common items (e.g. holy books, passing of offertory baskets, prayer mats). Worshippers should bring along their personal prayer items instead, where needed.
3. Every individual has to comply with all prevailing Safe Management Measures stipulated in the Covid-19 (Temporary Measures) (Control Order) Regulations 2020.
4. The Town Council reserves the right to terminate the event permit if any of the above requirements are breached. No notice period will be given. <*Town Councils can insert its own indemnity clause, if necessary>*

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| **Part A: For Applicant**  I have read the above requirements and agree to abide by them. I am aware and acknowledge that a breach of any of the requirements may be an offence under the Covid-19 (Temporary Measures) (Control Order) Regulations 2020, punishable with a fine of up to $10,000 or imprisonment of up to 6 months or both. For second or subsequent offences, the penalty is a fine of up to $20,000, or imprisonment of up to 12 months, or both.  I am aware that the Town Council reserves the right to terminate the event permit if any of the above requirements are breached, and that no notice period will be given. <*Town Councils can insert its own indemnity clause, if necessary>*   |  |  | | --- | --- | | **Name of Applicant** |  | | **Address** |  | | **Contact Number** |  | | **Affiliated Entity** (if any)  *e.g. Merchants’ Association* |  | | **Date** |  | | **Signature** |  | |

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| **Part B: For Religious Worker / Organisation conducting the event**  I have read the above requirements and agree to abide by them. I am aware and acknowledge that a breach of any of the requirements may be an offence under the Covid-19 (Temporary Measures) (Control Order) Regulations 2020, punishable with a fine of up to $10,000 or imprisonment of up to 6 months or both. For second or subsequent offences, the penalty is a fine of up to $20,000, or imprisonment of up to 12 months, or both.  I am aware that the Town Council reserves the right to terminate the event permit if any of the above requirements are breached, and that no notice period will be given. <*Town Councils can insert its own indemnity clause, if necessary>*   |  |  | | --- | --- | | **Name of Worker / Organisation** |  | | **Address** |  | | **Contact Number** |  | | **Name of Affiliated Religious Organisation** |  | | **Date** |  | | **Signature** |  | |

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| **Part C: For Religious Organisation endorsing the Religious Worker**  I endorse the religious worker listed in Part B that is conducting the abovementioned event. I have confidence that he / she will implement the required Safe Management Measures for the event.   |  |  | | --- | --- | | **Name of Representative** |  | | **Contact Number** |  | | **Name of Religious Organisation** |  | | **Date** |  | | **Signature / Stamp** |  | |