



Please Quote

12 September 2024

Requisition No: SW **1669**
In Future Correspondence

M/s Chern Seng Engineering Pte Ltd
126 Joo Seng Road #09-05
Gold Pine Industrial Building
Singapore 368355

BY POST
BY EMAIL: angela@chernseng.com.sg

Dear Sir / Madam

REPLACEMENT OF HDPE LINING FOR STAINLESS STEEL WATER TANKS AT 23 BLOCKS IN WOODLANDS DIVISION

We are pleased to inform you that your tender dated 06 Jun 2024 amounting to \$555,000 has been accepted by the Sembawang Town Council.

The contract period shall be from 1 November 2024 to 31 October 2025 (12 months)

In accordance with the Conditions of Contract, you are required to provide the following by **12 October 2024**:

- (a) A Tender Fee of \$2,180 (inclusive of 9% GST) by cheque made payable to "Sembawang Town Council" in accordance with Clause 1(i) of the Conditions of Tendering.
- (b) The Utility Charges of \$26,323.50 (inclusive of 9% GST) for Electricity and Water by cheque made payable to "Sembawang Town Council" in accordance with Clause 21 of the Supplementary Specifications
- #(c) A Security Deposit of \$55,500 payable to "Sembawang Town Council" in the form of Performance Bond in accordance with the *Appendix III – COC, together with the original receipt for the premium paid.
- #(d) Two insurance policies, namely:
 - (i) Company-based "Work Injury Compensation" policy in compliance with the Work Injury Compensation Act 2019; and
 - (ii) "Contractor's All Risks" policy covering "Public Risks" (maximum S\$2,000,000 per claim) and the "Works" (Original Contract Sum) in the joint and several names of the "Sembawang Town Council" and your company as the insured together with the receipts for the premium paid. The *Appendix V - COC is to be included in the respective Insurance Policy.
- #(e) A Risk Management Implementation Plan. Table of Contents shall be in accordance with the attached format (Appendix I).

#(f) An Undertaking to Safeguard Information in accordance with the attached format (Appendix II).

#(g) An Environmental Aspects & Impacts Assessment Register in accordance with *Appendix VI to Supplementary Specifications.

* *Appendices mentioned can be found in the Tender Documents issued to you.*

Items (c) to (g) shall be submitted to Ms Jovina Sum (Administrative Assistant) of E M Services Pte Ltd, our Managing Agent, at No. 18 Jalan Kilang Timor 8th Floor, Singapore 159309. You may contact Ms Jovina Sum at email: josumws@emservices.com.sg for any clarification.

We are in the process of preparing the contract documents and shall execute a formal Agreement in the appropriate form incorporating the terms and conditions as agreed. Until the said formal Agreement is prepared and executed, this Letter of Acceptance together with the Tender shall form a valid and binding contract between your Company and the Town Council.

Thank you.

Yours faithfully


Tan Tian Chun
General Manager

Copy to : (i) GM (Procurement) / AE Irene - Please prepare Contract documents for execution

(ii) GM (CPM / EMS)