



Please Quote

Requisition No: **SW 1604**
In Future Correspondence

LETTER OF ACCEPTANCE

Date : 3 May 24

Contract Ref: **RR-24-004-SB**

M/s MCE Contract Services Pte Ltd
2 Yishun Industrial Street 1, #02-18
Northpoint Bizhub
Singapore 768159

BY POST
BY EMAIL: qs01@mcecontract.com

Dear Sirs

REPAIRS AND REDECORATION TO 29 BLOCKS IN SEMBAWANG CENTRAL DIVISION

We are pleased to inform you that your tender submission dated 29 Feb 2024 amounting to \$3,931,000 has been accepted by Sembawang Town Council.

The contract period shall be from **1 Jun 2024** to **30 Sep 2025** (16 months).

In accordance with the Conditions of Contract, you are required to provide the following by 17 May 2024 :

- (a) A Tender Fee of \$5,450 (inclusive of 9% GST) by cheque made payable to "Sembawang Town Council" in accordance with Clause 1(i) of the Conditions of Tendering.
- (b) The utility charges of \$33,190.50 (inclusive of 9% GST) by cheque made payable to "Sembawang Town Council" in accordance with Clause 12 of the Supplementary Specifications.
- #(c) A security deposit of \$200,000 payable in the form of Performance Bond in accordance with the *Appendix III – COC, together with the original receipt of the premium paid.
- #(d) Two insurance policies, namely:
 - (i) Company-based "Work Injury Compensation" policy in compliance with the Work Injury Compensation Act 2019; and
 - (ii) "Contractor's All Risks" policy covering "Public Risks" (maximum S\$2,000,000 per claim) and the "Works" (Original Contract Sum) in the joint and several names of "Sembawang Town Council" and yourselves as the insured together with the original receipt of the premium paid. The *Appendix V-COC is to be included in the respective Insurance Policy.
- #(e) A financial bond for the sum of \$218,537.20 being security for the 6-year joint warranty against defective paintwork in accordance with *Appendix III – TS for Redecoration Works.
- #(f) A Deed of 6-year Joint Warranty against defective paintwork in accordance with *Appendix II – TS for Redecoration Works.
- #(g) A Risks Management Implementation Plan. Table of Contents shall be in accordance with the attached format (Annex I).

- #(h) An Undertaking to Safeguard Information in accordance with the attached format (Annex II).
- #(i) A set of "Before" photos to capture the existing site condition corresponding to the new/upgrading works, prior to commencement of Contract.

* *Appendices mentioned can be found in the Tender Document purchased by tenderers.*

Items (c) to (i) shall be submitted to Ms Wong Mee Yong (Admin Officer) of E M Services Pte Ltd, our Managing Agent, at Block 201 Kim Tian Road #03-400, Singapore 160201. You may contact Ms Wong Mee Yong, email: mywong@emservices.com.sg, for any clarifications.

We are in the process of preparing the contract documents. We will inform you once they are ready for execution.

Thank you.

Yours faithfully


Tan Tian Chun
General Manager

Copy to : (i) GM (Procurement) / Irene – Please prepare contract documents for execution
(i) GM (CPM)
(iii) SPM (NKM)